



HAW.International

Deutscher Akademischer Austauschdienst
German Academic Exchange Service

HAW.International

Auslandspraktika für Studierende

Praktikumsangebote

Praktikaschiene B

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Praktikumsangebote

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1. Brazil

1.1 AHK São Paulo – Deutsche Industrie- und Handelskammer Brasilien

The DAAD pays a monthly instalment, an appropriate travel allowance as well as a combined health, accident and personal liability insurance.

Monthly instalment (Brazil): EUR 1350,-

Travel allowance (Brazil): EUR 2075,-

Ref. No.: AHKBRA

Please indicate the reference number in the application form!

Section A: General Information

Company/ institution name	AHK São Paulo – Deutsche Industrie- und Handelskammer Brasilien
Department	Berufsbildung, Öffentlichkeitsarbeit , Rechtsabteilung
Place	São Paulo, Brasilien
Employer profile	Die AHK São Paulo ist mit 80 Mitarbeiterinnen und Mitarbeitern eine der weltweit größten deutschen Auslandshandelskammern. In Zusammenarbeit mit ihren Schwesterkammern in Rio de Janeiro und Porto Alegre repräsentiert sie über 1.700 Mitglieder - knapp 10% des industriellen BIP Brasiliens - und ist somit wichtigstes Bindeglied im deutsch-brasilianischen Wirtschaftsaustausch. Aufgabe der Kammer ist es, im Interesse ihrer Mitglieder, den marktwirtschaftlichen Investitions-, Handels-, Wissens- und Dienstleistungsaustausch zwischen Deutschland und Brasilien zu fördern und zur regionalen und globalen Zusammenarbeit beizutragen

Section B: Required Qualifications

General Discipline Field of study	Languages and Cultural Studies (misc.) Law, Economics and Social Sciences (misc.)
Language Level	Deutsch Excellent (C1, C2)
Language Level	Portugiesisch Good (B1, B2)

Student status requirement	Undergraduate Student (currently pursuing a bachelor's degree)
Required Knowledge	Motivation, Teamarbeit, Flexibel, Engagiert, Sprachkenntnisse
Other Requirements	Zeitliche Verfügbarkeit von mindestens 6 Monaten, Verständnis für wirtschaftliche und politische Zusammenhänge, Flexibilität, Verlässlichkeit und Kommunikationsstärke, Interkulturelle Kompetenz und Teamfähigkeiten, Gute EDV-Kenntnisse, Deutsch als Muttersprache, Grundkenntnisse in Portugiesisch (Öffentlichkeitsarbeit und Berufsbildung: mind. B1)

Section C: Placement Offer

Internship position	Praktikant/in
Working environment	Office work Research and development
Work description/ tasks	Mitarbeit bei Planung, Durchführung und Nachbereitung verschiedener Veranstaltungen • Betreuung unterschiedlicher Anfragen von Unternehmen, Institutionen und Personen. • Unterstützung der Geschäftsführung bei diversen Aktivitäten (Versand von E-Mails, follow-ups nach Meetings und Korrekturlesen deutscher Texte)
Dates and duration of the internship	This is an ongoing offer. Start: 01.10.2024 End: 31.03.2025 You can also apply for different periods. Please contact us if you want to do so (knopp@daad.de).

Wichtiger Hinweis: Bitte geben Sie im Rahmen Ihrer Bewerbung den konkreten Zeitraum an, für den Sie sich bewerben möchten. Abweichungen von dem angegebenen Zeitraum sind nach Absprache mit dem DAAD möglich. Planen Sie mindestens 3-4 Wochen für die Beantragung des Visums ein.



2. Canada

2.1 European Canadian Centre for Innovation and Research

The DAAD pays a monthly instalment, an appropriate travel allowance as well as a combined health, accident and personal liability insurance.

Monthly instalment (Canada): EUR 1175,-

Travel allowance (Canada): EUR 1700,-

Ref. No.: ECCIR01

Please indicate the reference number in the application form!

Section A: General Information

Company/ institution name	European Canadian Centre for Innovation and Research
Place	Edmonton, Alberta, Kanada
Employer profile	ECCIR besteht seit 15 Jahren als Organisation, die mit öffentlichen Mitteln die Beziehungen zwischen KMUs in Kanada und in Europa fördert. Insbesondere agiert ECCIR als nationale Koordinierungsstelle für das Enterprise Europe Network (EEN), ein Programm der EU Kommission, das über 40 Länder ermöglicht, Innovation und Technologieentwicklung im Bereich von KMUs durch internationale Zusammenarbeit zu stärken. In diesem Zusammenhang informiert ECCIR in Kanada auch über das Horizont Europa Programm der EU und hilft bei der Vermittlung von Partnerbeziehungen für die Entwicklung von Horizont Europa Konsortien. ECCIR wird gefördert von der Regierung von Alberta und Alberta Innovates.

Section B: Required Qualifications

General Discipline Field of study	Innovation Management Promoting and Supporting International Relations and Cooperation in the Context of Innovation and Research
Language Level	English Has to be at solid working competency, including written English
Language Level	German Functional

Student status requirement	Undergraduate Student (currently pursuing a bachelor's degree) or Graduate Student (has already obtained a bachelor's degree and is now pursuing a master's degree)
Completed years of study	2
Required Knowledge	The intern should have some understanding about innovation and technology development. He/she should have some basic knowledge about institutions that foster international collaboration in innovation and research. He/she should have some general information about Canada.
Required Skills	General office management skills and communication skills. The intern should have good word processing skills, know how to use powerpoint and be able to operate basic CRM software.
Other Requirements	Function flexibly in a small team. Operate across different time zones and languages. Ability to communicate with government officials in Canada and abroad, including with diplomatic missions.

Section C: Placement Offer

Internship position	Project assistant
Working environment	Office work
Work description/ tasks	<p>We have employed interns for many years and have generally been able to adjust as much as possible to the individual background and interests of the individual intern.</p> <p>Possible tasks can either focus on communication and marketing and/or program management, notably running the various components of the EEN services and/or event management.</p> <p>Our current intern is from the UK where he completed a Master's degree in international politics at University College London. He supports the director of the EEN services, participates in conversations with possible clients, assists clients to develop a profile and an effective description of their partnership requests, he assists with generating power point presentations and compiles information to respond to international requests for Canadian collaborators.</p>



Dates and duration of the internship	This is an ongoing offer. You can apply for any period that suits you. Please contact us if you have questions in this regard (knopp@daad.de).
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Wichtiger Hinweis: Bitte geben Sie im Rahmen Ihrer Bewerbung den konkreten Zeitraum an, für den Sie sich bewerben möchten. Planen Sie mindestens 3-4 Wochen für die Beantragung des Visums ein.

3. Egypt

3.1 AHK Ägypten – German-Arab Chamber of Industry & Commerce

The DAAD pays a monthly instalment, an appropriate travel allowance as well as a combined health, accident and personal liability insurance.

Monthly instalment (Egypt): EUR 1225,-

Travel allowance (Egypt): EUR 1025,-

Ref. No.: AHKEGY

Please indicate the reference number in the application form!

Section A: General Information

Company/ institution name	The German-Arab Chamber of Industry & Commerce – DEinternational Egypt
Department	1- Marketing & Public Relations 2- Business & Market Entry 3- Vocational Training & Education
Place	Giza - Egypt
Employer profile	The German-Arab Chamber of Industry and Commerce (GACIC) was established in Egypt in 1951. Representing more than 2.500 members GACIC is the largest organization in the framework of business cooperation between Germany and the Arab world. GACIC plays a pivotal role in the economic cooperation between Egypt and Germany.

Section B: Required Qualifications

General Discipline Field of study	Law, Economics and Social Sciences (misc.) Languages and Cultural Studies (misc.)
Language Level	German Excellent (C1, C2)
Language Level	English Excellent (C1, C2)

Student status requirement	Undergraduate Student (currently pursuing a bachelor's degree) or Graduate Student (has already obtained a bachelor's degree and is now pursuing a master's degree)
Completed years of study	2 university years
Required Knowledge	Economics – Marketing – International relations
Required Skills	Social media, Multimedia design, Events organization, Marketing & PR, Market analysis, Market research

Section C: Placement Offer

Internship position	Marketing & PR Intern Business & Marketing Intern Vocational Training & Education Intern
Working environment	Office work Research and development
Work description/ tasks	<p>Social Media:</p> <ul style="list-style-type: none"> Assisting the social media project manager in preparing, posting and monitoring content on Facebook, Instagram, Twitter, LinkedIn and YouTube. Assisting in tracking the growth of our social media presence. Creating strategies in order to increase our followers and interactions. Exploring opportunities to use other social media platforms. <p>Multimedia design:</p> <ul style="list-style-type: none"> Taking, editing and uploading video material for the website and social media channels. Producing video material for the website and social media Making infographic videos <p>Events organization:</p> <ul style="list-style-type: none"> Planning of events Promotion of events Event logistics and vendor relations Client relations

	<ul style="list-style-type: none"> • On-the-day support <p>Marketing and PR:</p> <ul style="list-style-type: none"> • Creating marketing campaigns when needed • Writing press releases in Arabic and English • Contacting the press (journalists and media channels) • Perform market analysis and research on competition. • Support the marketing team in daily administrative tasks. <p>Vocational Training & Education</p> <ul style="list-style-type: none"> • Support in the preparation of a TVET girls day in 2024, the vocational college with Goethe Institute and a new consultancy project with Taheel (strategic partner) to introduce A level in the tourism sector as well as a mentoring project with the GIZ for the Federation of Egyptian Industries. • Support to prepare the update of the content on the TVET page on the AHK website.
<p>Dates and duration of the internship</p>	<p>This is an ongoing offer.</p> <p>You can apply for any period that suits you. Please contact us if you have questions in this regard (knopp@daad.de).</p>

Wichtiger Hinweis: Bitte geben Sie im Rahmen Ihrer Bewerbung den konkreten Zeitraum an, für den Sie sich bewerben möchten.



4. Mexico

4.1 AHK Mexiko – Deutsch-Mexikanische Industrie- und Handelskammer

The DAAD pays a monthly instalment, an appropriate travel allowance as well as a combined health, accident and personal liability insurance.

Monthly instalment (Mexico): EUR 1225,-

Travel allowance (Mexico): EUR 2125,-

Ref. No.: AHKMEX

Please indicate the reference number in the application form!

Section A: General Information

Company/ institution name	AHK Mexiko – Deutsch-Mexikanische Industrie- und Handelskammer
Department	Trade & Invest, Sustainable Development, Events, Vocational Training, Marketing, Members
Place	Mexico City, Mexico
Employer profile	The German-Mexican Chamber of Industry & Commerce (in Mexico known as „CAMEXA“) was founded in 1929 and is a business to business organization of some 750 Mexican and German member firms. Our mission is to advance, facilitate and foster commercial interests of German business and industry in Mexico as well as commercial interests of Mexican business and industry in Germany. Our commercial services help companies start or expand their export activities through providing business contacts, information and advice.

Section B: Required Qualifications

General Discipline Field of study	Languages and Cultural Studies (misc.) Law, Economics and Social Sciences (misc.) Other
Language Level	Deutsch Excellent (C1, C2)

Language Level	Spanisch Good (B1, B2)
Student status requirement	Undergraduate Student (currently pursuing a bachelor's degree)
Required Knowledge	Basic knowledge / Interest in international trade and consultancy, Basic Knowledge in the field of sustainability
Required Skills	Teamwork, Flexibility, Networking skills, analytical thinking, being organized, capable of working under pressure

Section C: Placement Offer

Internship position	Praktikant/in
Working environment	Office work
Work description/ task	Preparation of market information, arranging appointments with Mexican companies for German companies, preparation of seminars and webinars, support in the preparation and execution of delegation trips to Mexico, Publications for social media, elaboration of reports, administrative support, project related tasks
Dates and duration of the internship	This is an ongoing offer. You can apply for any period that suits you. Please contact us if you have questions in this regard (knopp@daad.de).

Wichtiger Hinweis: Bitte geben Sie im Rahmen Ihrer Bewerbung den konkreten Zeitraum an, für den Sie sich bewerben möchten. Planen Sie mindestens 3-4 Wochen für die Beantragung des Visums ein.

5. Singapore

5.1 AHK Singapur - Singaporean-German Chamber of Industry and Commerce

The DAAD pays a monthly instalment, an appropriate travel allowance as well as a combined health, accident and personal liability insurance.

Monthly instalment (Singapore): EUR 1350,-

Travel allowance (Singapore): EUR 1175,-

Ref. No.: AHKSI

Please indicate the reference number in the application form!

Section A: General Information

Company/ institution name	Delegation of German Industry and Commerce in Vietnam
Department	Trade Promotion, Membership, Events & Communications, Central Task Departments
Place	Singapore
Employer profile	The Singaporean-German Chamber of Industry and Commerce (SGC) was established in 2004. It is part of a network of 140 offices of the German bilateral Chambers of Industry and Commerce abroad in 92 countries. The SGC, a not for profit organisation, has been tasked to promote bilateral Germany-Singapore trade, advise German and Singaporean companies on investment and market opportunities in Singapore and Germany, respectively, and assist these companies in developing international business contacts. This mandate includes the provision of market research, the production and dissemination of publications, and coaching and advisory issues.

Section B: Required Qualifications

General Discipline Field of study	Languages and Cultural Studies (misc.) Law, Economics and Social Sciences (misc.) Students of Business Administration, Political Science, Economics, Communications, Geography, Sociology, and other courses related to the tasks of the internship – but NO legal internship (Rechtsreferendariat)
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Language Level	English Excellent (C1, C2)
Language Level	German Good (B1, B2)
Student status requirement	Undergraduate Student (currently pursuing a bachelor's degree) or Graduate Student (has already obtained a bachelor's degree and is now pursuing a master's degree)
Required Knowledge	No knowledge pre-requisites
Required Skills	No skills pre-requisites

Section C: Placement Offer

Internship position	Intern
Working environment	Office work
Work description/ tasks	Business and administrative management support in the respective departments, Preparation and facilitation of business matchings and meetings between German and Singaporean companies, Follow-up with companies regarding future meetings and collaborations, Market research for German and Singaporean companies, products, economic data etc., Supporting webinars and online meetings for key projects, Administrative support for on-site events such as breakfast briefings, luncheons, networking, and other live events, Updating databases at CRM, Writing tasks for SGC publications, Translation of documents for events, information brochures, webinars, and meetings, Reception Desk: welcoming visitors, main phone line, answering general inquiries, Supporting organisation of business delegations from Germany/Singapore, Adhoc tasks



Dates and duration of the internship	<p>This is an ongoing offer. Interns will be hired for a period of 6 months usually in spring and autumn.</p> <p>Start: 01.09.2024 End: 29.04.2025</p> <p>You can also apply for different periods. Please contact us if you want to do so (knopp@daad.de).</p>
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Wichtiger Hinweis: Bitte geben Sie im Rahmen Ihrer Bewerbung den konkreten Zeitraum an, für den Sie sich bewerben möchten. Planen Sie mindestens 3-4 Wochen für die Beantragung des Visums ein. Abweichungen von dem angegebenen Zeitraum sind nach Absprache mit dem DAAD möglich.

6. Spain

6.1 AHK Spanien - German Chamber of Commerce for Spain

The DAAD pays a monthly instalment, an appropriate travel allowance as well as a combined health, accident and personal liability insurance.

Monthly instalment (Spain): EUR 1075,-

Travel allowance (Spain): EUR 550,-

Ref. No.: AHKSP

Please indicate the reference number in the application form!

Section A: General Information

Company/ institution name	German Chamber of Commerce for Spain (AHK Spanien)
Department	Vocational education and training (Aus- und Weiterbildung)
Place	Madrid, Spain
Employer profile	<p>The German Chamber of Commerce for Spain was founded in 1917 and is part of the worldwide network of 140 German Chambers of Commerce abroad, delegations and representative offices of German business in 92 countries with 44,000 members and 1,700 employees.</p> <p>We represent German economic interests in various areas in Spain. As a modern consulting organisation, AHK Spain supports the market interests of German and Spanish companies with market-oriented, customer-focused services. The range of services offered by AHK Spain extends from advice on market entry and the procurement of cooperation partners to the organisation of a local business presence.</p> <ul style="list-style-type: none"> • Market and Sales Consulting • Law & Taxes • Personnel services • Training and further education • Publications

Section B: Required Qualifications

General Discipline Field of study	Law, Economics and Social Sciences (mic.), Business education/psychology, Language and Cultural Studies or other (on request)
Language Level	German Excellent (C1, C2)
Language Level	Spanish Good (B1, B2)
Student status requirement	Undergraduate Student (currently pursuing a bachelor's degree) or Graduate Student (has already obtained a bachelor's degree and is now pursuing a master's degree)
Completed years of study	1
Required Knowledge	German and Spanish language knowledge, confident handling of MS-Office (like Excel, Word, PowerPoint), ideally first experience in HR/ education and training/project management, social media interest
Required Skills	Used to flexibility in your work, organizational talent, strong communication skills, team player and show a high level of commitment, which is especially demonstrated by your initiative in new tasks and project work.

Section C: Placement Offer

Internship position	Intern in the area of education and training
Working environment	Office Work
Work description/tasks	Recruiting interns: You are independently responsible for applicant management, contract preparation and onboarding of interns. In addition, you are the person of trust and contact person for our interns during the entire duration of the internship. Furthermore, you analyze the internal HR processes in the area of interns and work out continuous improvement proposals and

	<p>their implementation. Project management: You will actively collaborate in the planning, implementation and monitoring of our project "Kaufmann International Spain" and will be responsible for social media marketing. In the field of continuing education you will be actively involved in the expansion of the online and offline courses offered by the "Digital Academy" and will assist in the preparation, implementation and follow-up of the courses. This also includes updating the website and supporting the company's internal learning management system. Projects for dual vocational training in Spain: You support the department in day-to-day operations and answer telephone and e-mail inquiries. Human Resources Development: you will assist in the preparation, implementation and follow-up of internal training courses. Research work: You will be involved in the development and brainstorming of various projects. Multilingual communication: You will communicate with colleagues, partners and customers in both German and Spanish. Greeting and assisting customers: You will be the first face our clients and members see when attending AHK Spain events or meetings. This representative task includes, for example, welcoming visitors and taking calls.</p>
<p>Dates and duration of the internship</p>	<p>This is an ongoing offer.</p> <p style="text-align: center;">Start: 01.09.2024 End: 29.04.2025</p> <p>You can also apply for different periods. Please contact us if you want to do so (knopp@daad.de).</p>

Wichtiger Hinweis: Bitte geben Sie im Rahmen Ihrer Bewerbung den konkreten Zeitraum an, für den Sie sich bewerben möchten. Abweichungen von dem angegebenen Zeitraum sind nach Absprache mit dem DAAD möglich.



7. Vietnam

7.1 AHK Vietnam - Delegation of German Industry and Commerce in Vietnam

The DAAD pays a monthly instalment, an appropriate travel allowance as well as a combined health, accident and personal liability insurance.

Monthly instalment (Vietnam): EUR 1225,-

Travel allowance (Vietnam): EUR 2025,-

Ref. No.: AHKVIE

Please indicate the reference number in the application form!

Section A: General Information

Company/ institution name	Delegation of German Industry and Commerce in Vietnam
Department	Individual Services, Projects and Delegation, Marketing & PR, Dual Vocational Training
Place	Ho Chi Minh City, Vietnam
Employer profile	The Delegation of the German Industry and Commerce in Vietnam (GIC/AHK Vietnam) is a representative of the German Chamber of Industry and Commerce (DIHK) in the AHK network mentioned above and actively supports the economic exchange between Vietnam and Germany. The Delegation of German Industry and Commerce in Vietnam (AHK Vietnam) is a part of the global network German Chambers of Commerce Abroad (AHKs) in 140 locations in 92 countries. The German Chambers of Commerce Abroad help German companies to transform national into international success. We build bridges, facilitate access, provide contacts and solve problems. We are the #PartnerWorldwide – for German companies, willing to expand their business activities abroad or which have already established their international presence decades ago.

Section B: Required Qualifications

General Discipline Field of study	Law, Economics and Social Sciences (misc.)
Language Level	German, English Excellent (C1, C2)
Student status requirement	Undergraduate Student (currently pursuing a bachelor's degree)
Completed years of study	2
Required Knowledge	Practical experience in the corresponding area is a plus. You have solid knowledge of the MS Office package.
Required Skills	You are characterized by independent and responsible work You are familiar with the research of secondary data, evaluation and preparation of statistics

Section C: Placement Offer

Internship position	Internship in (department)
Working environment	Office work
Work description/tasks	The internship at AHK Vietnam grants a considerable amount of independent work. Each intern is involved in short- or long-term projects. The work is done in cooperation with the responsible project manager. Direct customer contact and participation in various AHK events are also part of the internship. The interns are integrated into the tasks and ongoing projects of the AHK in order to introduce them to their typical tasks.



Dates and duration of the internship	<p>This is an ongoing offer.</p> <p>Start: 01.09.2024 End: 29.04.2025</p> <p>You can also apply for different periods. Please contact us if you want to do so (knopp@daad.de).</p>
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Wichtiger Hinweis: Bitte geben Sie im Rahmen Ihrer Bewerbung das genaue Department an, für das Sie sich bewerben möchten. Planen Sie dabei mindestens 1 Monat für die Beantragung des Visums bei der vietnamesischen Botschaft/Konsulat in Deutschland ein.