

## **Hilde Domin Programme**

# **Frequently Asked Questions (FAQs)**

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Dear Madam or Sir,

the list of FAQs is intended to guide you through the application process and provides answers to several questions which may arise throughout the nomination/application process.

Please do take the time to read through this document carefully, before contacting the DAAD with regards to any additional questions you may have.

All answers provided in this document are given to our best knowledge.

**Please do take note that this document is not legally binding. The DAAD reserves the right to make corrections and amendments due to given reasons at any time.**

Yours sincerely,

the DAAD team of the Hilde Domin Programme

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## GENERAL QUESTIONS

### 1. Why is the scholarship programme named after Hilde Domin?

Hilde Domin was a German writer, poet, and essayist. She became known primarily for her poetry, which was influenced by her time in exile and loss of homeland. The latter makes her an exemplary figure for this programme. A poet of the Jewish faith, she recognised political developments in Germany at an early stage and fled to Italy in 1932, where she earned a doctorate in political science in 1935. Domin spent more than 20 years of her life in various countries, including England, France and Canada, as well as the Dominican Republic, which became her self-chosen namesake. After returning home to Germany from exile, she became known as the “poet of return” and received numerous honours for her literary work. Among others, she was awarded the Carl Zuckmayer Medal, the Nelly Sachs Prize, and the Grand Federal Cross of Merit.

### 2. Nationals from which countries can be nominated for the programme?

The programme is open to students and doctoral candidates from all countries across the globe except for:

- nationals from EU/[EEA](#)/[EFTA](#) countries
- nationals from Andorra, Monaco, San Marino and the United Kingdom

### 3. Who is eligible to be nominated?

Students and doctoral candidates who are at risk of being formally or *de facto* denied educational rights in their country of origin, due to their ethnic, sexual, gender or religious identity and/or their political or civic engagement. By definition of the DAAD, political, civic and similar engagement encompasses either the participation in groups or individual actions based on liberal and democratic principles aspiring to contribute to a positive social change in communities.

### 4. What does the status of risk imply?

The status of risk implies a threat or risk to your personal well-being, in particular your right to education, and the safety of your life in general.

### 5. How can I prove my status of risk?

Evidence, that proves your status of risk, may include a personal written account, written records (e.g. official documents, social media posts, letters detailing/documenting specific incidents etc.), or witness statements, as well as official confirmation of a granted refugee status and/or asylum eligibility.

## NOMINATION AND APPLICATION REQUIREMENTS

### 1. Can I apply for a scholarship or do I need to be nominated?

You cannot apply for a scholarship of the Hilde Domin Programme. You must be nominated as a candidate by an institution or an organisation that is a legal entity domiciled in Germany. Upon receipt of the online nomination form, eligible candidates will be invited by the DAAD to submit their application via the DAAD online portal.

**Important to note:** Multiple nominations do not bear any advantages. One nomination per candidate is sufficient.

### 2. Can I nominate myself?

No, you cannot nominate yourself. You must be nominated as a candidate by an institution or an organisation that is a legal entity domiciled in Germany.

### 3. Is there an age limit for the programme?

Candidates must be of legal age (usually at least 18 years old) at the time of nomination. As a rule, the last university degree should not have been completed more than two years ago at the time of application. For applicants with a bachelor's degree, the acquisition of the university entrance qualification should in general not be more than two years ago at the time of application.

### 4. Can a second bachelor's, master's or doctoral degree be funded?

No, funding for a second bachelor's, master's or doctoral degree is not provided for in this programme.

### 5. I am/work as an artist, but I am currently not enrolled as a student at a higher education institution. Can I still be nominated for this programme?

Yes, you can be nominated for this programme. This scholarship programme is open to all academic disciplines currently offered at German higher education institutions, apart from human medicine, dentistry and veterinary medicine.

Candidates in the academic fields of fine arts, performing arts, design, visual communication, music, film and architecture are required to submit proof of admission to a study course/degree programme at a German higher education institution by the application deadline.

**Important to note:** The [Martin Roth-Initiative](#) provides further funding opportunities for interested candidates working in the sector of arts and culture.

### 6. I am an activist, not a student. Can I be nominated for this programme?

Unfortunately, you cannot be nominated for this programme. This scholarship programme is intended for students and doctoral candidates, including but not limited to those with a recognised refugee status and/or an entitlement to asylum, who are at risk of being formally or *de facto* denied educational rights in their country of origin, due to their ethnic, sexual, gender or religious identity and/or their political or civic engagement. However, we recommend that you have a look at the [Elisabeth-Selbert-Initiative](#) for further funding opportunities.

**7. I am a postdoctoral researcher. Can I still be nominated for this programme?**

Unfortunately, you cannot be nominated for this programme. This scholarship programme is intended for students and doctoral candidates only. However, we recommend that you have a look at the [Philipp Schwartz Initiative](#) for further funding opportunities.

**8. I am a refugee in Germany, or I have applied for a legal status as a refugee in Germany. Can I be nominated for this programme?**

No. Unfortunately, persons who are already in Germany, the European Union, the European Economic Area (EEA) or the European Free Trade Association (EFTA) at the time of nomination are ineligible for the scholarship.

**9. I have applied for a legal status as a refugee or an asylum seeker in Germany, but my case has not yet been decided upon. Can I still be nominated for this programme?**

No. Unfortunately, persons who are already in Germany, the European Union, the European Economic Area (EEA) or the European Free Trade Association (EFTA) at the time of nomination are ineligible for the scholarship.

**10. I am already living in a country (not Germany) which is a member of the European Union, the EEA or EFTA and have a legal title/status as a refugee or an asylum seeker. Can I be nominated for this programme?**

No. Unfortunately, persons who are already in Germany, the European Union, the European Economic Area (EEA) or the European Free Trade Association (EFTA) at the time of nomination are ineligible for the scholarship.

**11. Can I bring my family along?**

Yes, you can bring your spouse and child(ren) along with you. You are eligible to apply for a family allowance, which comprises of a marital allowance, as well as a child allowance (for children under 18 years), if your spouse and your kid(s) reside in Germany. If necessary, your spouse and/or child(ren) can also be insured via the DAAD.

**12. What type of visa do I need, or will I be granted?**

You need/will be granted a German student visa. A German student visa permits foreign nationals to enter and stay in Germany for the purpose of studying or completing a study degree in a certain period of time. Important to note is that you will not be granted a Humanitarian Residence Permit. For more and binding information about visa requirements, contact the German embassy or German consulate in your home country or country of present residence.

**13. Am I allowed to take up a job next to studying?**

Yes, you are allowed to work next to studying. If you wish to work part-time during your funding period, you are required to obtain the prior approval of the DAAD. This also applies to unpaid part-time work.

If your income from part-time work does not exceed 450 EUR per month, this will not affect your monthly scholarship payment. If, however, the (gross) monthly payment exceeds 450 EUR per month, the excess amount shall be deducted from your monthly scholarship instalment.

In addition to the latter, students who are not from EU/[EEA](#)/[EFTA](#) countries have to ensure that they do not work more than 120 full days or 240 half days per calendar year without the approval of the Federal Employment Agency (Bundesagentur für Arbeit). A period of employment longer than the afore mentioned days must be approved by the Foreigners Authority (Ausländerbehörde).

**14. Do I have to leave Germany immediately after completing my studies, or am I eligible to search/apply for a job?**

No, you do not have to leave Germany immediately after graduation. After you have graduated, you can apply for a new residence title, either for search of employment (Beschäftigungssuche) or for employment (if you have already found a job). If you are granted a new residence title for search of employment, you have 18 months to find a suitable job in correspondence with your study degree. During this time, you are allowed to work in Germany without any restrictions. The 18 months start as soon as your last examination result is available in writing and has been handed in as proof of completion of your study degree at the Foreigners Authority (Ausländerbehörde). As a rule, your studies are considered completed on the day that you receive your final examination results.

**15. The application requires a letter of motivation for the scholarship programme, what does that mean?**

In the letter of motivation (1 to 2 pages long) you are required to outline your professional and personal motives for completion of a study course/programme at a German higher education institution.

**16. The application requires a written statement outlining my personal risk/danger situation. What does this mean?**

In this letter (1 to 2 pages long) you must demonstrate how you are personally subject to a risk or danger, what exactly is causing it and how it presents itself. In addition, you have the option of attaching additional documents to your application that attest to your personal risk situation.

**17. Do I have to submit my application online?**

Yes. Upon receipt of the nomination form from the nominating institution or organisation, eligible candidates will be invited by the DAAD to submit their application via the DAAD online portal. Applications submitted through other channels or via other authorities will not be considered or accepted.

**18. I have technical difficulties with the online application. What do I do?**

If you have any problems submitting your application via the DAAD online portal and require technical support, please contact the DAAD's technical support service via telephone (number: +49 (0) 228 882 8888) or send an email to [portal@daad.de](mailto:portal@daad.de).

**19. What do I do if I do not have any certificates from my school or university?**

If you cannot provide any school leaving or university diplomas or certificates, we cannot accept and process your scholarship application.

**20. Do I have to send in/provide the originals of my documents?**

No. You are required to hand in copies of your documents and if necessary, provide German or English translations of documents which are in the national language of your country of origin or present residence. The DAAD reserves itself the right to request certified copies of all documents handed in, if necessary.

**21. I have applied online, and I have forgotten to include/attach a document. Can I send an email with the missing information/document?**

Compulsory documents, that you have forgotten to upload during the application process, can be submitted at a later stage via upload onto the DAAD online portal no later than the application deadline (for exceptions please refer to the Call for Scholarship Applications that you receive upon successful nomination). Please refrain from sending/handing in any documents via email.



## STUDY COURSES AND DEGREE PROGRAMMES

### 1. Which study degrees or courses can I apply for under this programme?

This scholarship programme is open to all academic disciplines currently offered at German higher education institutions, apart from human medicine, dentistry, veterinary medicine, pharmacology, and law.

### 2. Can I study medicine with this scholarship?

No, unfortunately you cannot study medicine (including dentistry and veterinary medicine) with this scholarship. Due to special admission procedures, the length of various medical study degrees and certain legal aspects involved (in the case of specialised training), the field of medicine is excluded.

### 3. I have not completed my studies at the time of nomination. Can I still be nominated?

Yes, you can still be nominated. Once you have been nominated and are invited by the DAAD to apply for a scholarship you must provide an academic transcript indicating your current grades up until the application deadline. If you intend to apply for a bachelor's degree, you have to submit a university entrance qualification no later than the application deadline. If you intend to complete a master's degree within the framework of the programme must have obtained a recognised bachelor's degree (or comparable) until the start of the scholarship. A recognised master's degree (or comparable) is required until the start of the scholarship to complete a Doctoral degree in Germany.

### 4. I had to suspend my studies and my last academic degree is older than two years. Can I still be nominated and apply for a scholarship?

No, unfortunately you cannot be nominated, and you are not eligible to apply for a scholarship. Candidates are eligible to be nominated and apply whose acquisition of a university entrance qualification for an intended bachelor's degree programme or whose last university degree for an intended master's degree programme or an intended doctorate was as a rule no longer than two years ago at the point of application.

#### **Exceptions are made under the following circumstances, which may have a delaying effect on your studies or your doctoral project(s):**

- pregnancy and childbirth
- care of children up to the age of 12 (maximum of three years per child)
- care of care-dependent relatives
- disability or chronic illness
- prolonged, serious illness
- compulsory military service
- if applicable, other circumstances

The dates of birth of children and periods of childcare or care of relatives or longer periods of absence due to illness or disability should be indicated in the application form; the last open text field "Other comments/Information" is presented for this purpose. The DAAD

reserves the right to ask you to submit further documents outlining and supporting the circumstance/situation you have mentioned in your application.

Proof of disabilities or illnesses can be provided in the form of a disability card or medical certificate. If possible, the medical certificate should specify the periods of absence due to disability or illness. Information about studying with a disability or chronic illness abroad is provided on the following [webpage](#) of the DAAD.

#### **5. How can I get further information about the study courses and degree programmes offered in Germany?**

All necessary information (including various databases) can be researched on the internet. A variety of websites to start off with are:

- [MyGuide](#)
- [Study in Germany](#)
- [International Study Programmes in Germany](#)
- [Higher Education Compass](#)
- [DAAD scholarship database](#)

## LANGUAGE REQUIREMENTS

Please note that in order to be able to complete a study degree in German or in English at a German higher education institution, your language proficiency in either of the two languages has to be equivalent to level B2 (or higher) of the [CEFR](#)!

### 1. I do not speak German. Can I still be nominated and apply for a scholarship?

You must be proficient in either English or German to be eligible to be nominated and apply for a scholarship. Eligible candidates have to submit language certificates or official proof of their English or German language proficiency (equivalent to at least level B2 of the [CEFR](#)), generally not older than two years at the point of application. The scholarship programme also offers a German language course at the onset of the scholarship (duration: maximum six months). However, you also have the option to complete a study degree in English if the higher education institution you have chosen offers the study degree programme in English.

### 2. I have not completed a DSH (Deutsche Sprachprüfung für den Hochschulzugang) or a TestDaF (Test Deutsch als Fremdsprache); can I still be nominated and apply for a scholarship?

Yes, you can still be nominated and apply for a scholarship. You have to submit a language certificate or official proof of your German language proficiency (equivalent to at least level B2 of the [CEFR](#)), not older than two years at the point of application.

Please note that a certain test may be required for the application to the universities, usually TestDaF, DSH, Deutsches Sprachdiplom der Kultusministerkonferenz (DSD), Goethe-Zertifikat, Österreichisches Sprachdiplom as well as telc Deutsch. If no such certificate is submitted with the application, a scholarship can only be issued on the condition that an appropriate certificate is submitted in due time.

### 3. I do not speak English. Can I still be nominated and apply for a scholarship?

Yes, you can still be nominated and apply for a scholarship. You must be proficient in either English or German to be eligible to be nominated and apply for a scholarship. Eligible candidates have to submit language certificates or official proof of their English or German language proficiency (equivalent to at least level B2 of the [CEFR](#)), generally not older than two years at the point of application.

### 4. I do not have a certificate of my TOEFL (Test of English as a Foreign Language) or IELTS (International English Language Testing System) scores, what can I do?

Please submit an official document or language certificate that confirms your English language proficiency (equivalent to level B2 of the [CEFR](#)) and is generally not older than two years at the point of application.

The following certificates, for example, can be submitted as proof of English language proficiency: Cambridge English, Cambridge Business, IELTS, ISE, TOEFL iBT, TOEFL Essentials, TOEIC and PTE Academic. Please note that a certain test may be required for the application to the universities, usually IELTS or TOEFL. If no such certificate is submitted with the application, a scholarship can only be issued on the condition that an appropriate certificate is submitted in due time.

## NOMINATION AND SELECTION PROCEDURE

### 1. What does a nomination imply and how does it work?

To be considered for this scholarship programme, you must be nominated by an institution or organisation that is legally registered and based in Germany. To nominate a candidate, institutions and organisations are required to complete and submit an online nomination form with information about each nominated candidate. The DAAD reviews all nominations and invites candidates to apply via the DAAD online portal.

### 2. What does the pre-selection/formal verification of applications handed in comprise of?

Once we have received your application via the DAAD online portal, we will inspect the documents handed in and verify the application based on its completeness and formal correctness. We will check whether all required documents have been handed in and examine whether any documents handed in are forgeries. Incomplete applications cannot be considered and will be excluded from the next step of the selection process.

### 3. What does the risk assessment of the applications handed in comprise of?

An independent commission of experts with relevant regional and technical expertise appointed by the DAAD will review your application with focus on your personal risk situation.

### 4. What does the academic assessment of the applications handed in comprise of?

An independent academic selection committee with experts from the respective academic disciplines appointed by the DAAD evaluates your application based on your academic qualities.

### 5. Will I have to take part in an interview?

The DAAD reserves itself the right to conduct online interviews with eligible candidates.

### 6. Is there a quota for female applicants?

There is no official quota for female applicants. The DAAD strongly encourages female applicants to apply to be able to equalise the gender gap when it comes to the provision of scholarships for eligible applicants. For more information on the DAAD's diversity policy and its stance on equal opportunity visit the following [webpage](#).

### 7. Are there any other criteria for selection?

No. Your personal risk situation as well as your academic achievements and academic potential are the most important selection criteria. In addition to the latter, your German or English language skills, your intercultural experience as well as your personal motives for completion of a study course/programme at a German higher education institution will be taken into consideration.

## **THE “STUDIES-ACCOMPANYING TRAINING PROGRAMME FOR RECIPIENTS OF THE HILDE DOMIN-SCHOLARSHIP”**

### **1. What is the training programme?**

The studies-accompanying training programme encompasses two components; one for further academic qualification on socio-political topics and the other on acquiring labour market qualifications. The exact programme will be announced to selected scholarship holders.

### **2. How long is the training programme?**

The programme lasts two semesters and takes place primarily online.

### **3. Am I required to participate?**

Participation is mandatory for all Master's and doctoral scholarship holders.