



In-Region Scholarship Programme* Sub-Saharan Africa

Call for Master Scholarship Applications 2025

at the University of Cape Town, African Centre for Cities,
School of Architecture, Planning and Geomatics, South Africa

Masters in Urban Studies – Southern Urbanism

Supported by the
Federal Ministry for
Economic Cooperation and Development (BMZ)

Application Closing Date in the DAAD Portal
(for all candidates):
April 09th, 2024

The award of scholarships is subject to the provision of funds by the German Federal Ministry for Economic Cooperation and Development.

To complete your application successfully, it is essential that you read ALL of the following sections.

***Please note that South African (ZA) students cannot apply for In-Region scholarships through this programme tender. In-Country students from South Africa (ZA) can apply through the NRF/DAAD scholarship programme.**

In-Country/In-Region Scholarship Programme - Call for Applications UCT - ST32 – edition: 02/2024

In-Region scholarships at the University of Cape Town, African Centre for Cities, School of Architecture, Planning and Geomatics, South Africa 2025

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The programme aims to foster strong, internationally oriented higher education systems in *Sub-Saharan Africa* with the capacity to contribute to sustainable development. For this purpose, scholarships for development-related Master's studies are awarded to individuals who plan to pursue a career in teaching and/or research at a higher education institution in *Sub-Saharan Africa*

By training future academic and professional leaders, the programme contributes to the following **long-term impacts**:

- Qualified professionals' involvement in the solution of development-related problems in *Sub-Saharan Africa*
- Graduates strengthening education and research in Sub-Saharan Africa
- Structural strengthening and regional networking of partner institutions and partner universities

To achieve these long-term impacts, the following outcomes have been formulated as programme objectives:

Programme objective 1: Graduates have qualified to take over responsible positions in their or for their region of origin

Programme objective 2: The participation of women and underprivileged groups is reinforced

Programme objective 3: Organizational, financial and personal capacities of partner institutions are strengthened

As part of the „In-Country/In-Region Scholarship Programme“, the DAAD offers scholarships for Master studies. The programme is supported by the German Federal Ministry for Economic Cooperation and Development (BMZ) and designed primarily for university staff in the first line, whilst also catering to the public sector demand of academically trained personnel.

The target group for scholarships is graduates from Sub-Saharan Africa with a first academic degree if applying for a Masters programme, who want to pursue Master's courses

- in another Sub-Saharan African country

(**In-Region scholarships** are designed for students who want to participate in a study programme in a country of their home region (here:

Sub-Saharan Africa /outside their home country/in the country for which they do not have a residence permit).

It has been agreed, that the DAAD cooperates with the University of Cape Town by offering **up to five In-Region scholarships for Masters studies** at the University of Cape Town for the intake 2025.

The awarding of scholarships will be subject to the provision of funds.

APPLICATION REQUIREMENTS FOR A MASTER'S DEGREE

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Applicants for a Master's degree

- graduates with a first academic degree, who have successfully completed **a four-year university degree (Bachelors + Honours)**, with above average results (at least: Second Class/Upper Division or equivalent, if applicable) Candidates who cannot provide a Second Class/Upper Division or a higher result are not eligible
- clearly show motivation and strong commitment;
- have thorough knowledge of the language of instruction;
- have completed their last university degree not more than 6 years ago at the time of application;
- must be nationals or permanent residents of a Sub-Saharan African country (excluding South Africa South Africa or students with a permanent of residents for South Africa);
- should be a) staff member of a public university, b) or a candidate considered for teaching or research staff recruitment, c) or from the public sector and/or d) Alumni of the DAFI-programme. Fresh graduates, professionals and other candidates who do not fit in the above mentioned areas are also invited to apply for the programme.

Female applicants, refugees with recognized refugee status and candidates from other less privileged regions or groups are especially encouraged to participate in the programme.

Please note: If you have already received a Master's scholarship from the DAAD, further Master's funding from the DAAD is not possible.

Please note: The University of Cape Town might have additional requirements for admission to the university.

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ELIGIBLE FIELDS FOR A MASTER'S DEGREE

The In-Country/In-Region Scholarship Programme supports studies in subject areas with strong relevance to national development.

Scholarships at the University of Cape Town are available for the following programme:

- *Masters in Urban Studies - Southern Urbanism*

PLACE OF TENURE FOR A MASTER'S DEGREE

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University of Cape Town, Cape Town, South Africa

DURATION AND COMMENCEMENT FOR A MASTER'S DEGREE

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The duration

- Scholarships are awarded for the duration of the standard period of study for the chosen programme (up to a maximum of 24 months). Please state the entire period for which you wish to apply for a scholarship in your application. For example, if you are planning a 2-year degree programme, you must directly communicate two years as the desired scholarship duration in your application. After the first year of study, your academic achievements will be assessed in a further funding procedure. If this assessment shows that you will successfully complete your programme within a reasonable period of time, the scholarship will continue as planned.

The scholarship usually begins on *1st of February* of the following year.

Please note that the maximum duration of the scholarship consists of the year you apply for, plus the time left to the end of the regular period of studies in that programme. For example, if you apply for a DAAD scholarship starting in your second year of studies of a three-year programme, the maximum duration of the scholarship will be two years.

The standard period of study and the start date are based on the Affiliate Agreement between the host university and the DAAD.

Please note: if you arrive later, the duration of your scholarship will be shortened accordingly.

SCHOLARSHIP BENEFITS

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The scholarship covers:

Benefits	Payment Schedule	Amount
Tuition Fees*	annually	<i>The regularly charged amount will be specified in the Letter of Award.</i>
Study and research allowance	annually	460 EUR

Printing allowance	once towards the end of scholarship	400 EUR
Monthly Scholarship (Accommodation, food etc.)	monthly	450 EUR
Travel allowance (In-Region only)	usually twice (beginning/ end of scholarship)	<i>The flat rate travel allowance will be specified in the Letter of Award.</i>
Health insurance (In-Region only)	<i>Further information regarding the health insurance will be specified in the letter of award</i>	

*Please note that in some cases not all fees and costs mentioned in the official fee structure of the host institution can be covered by DAAD in full, e.g. if the agreement with the funding organization prevents the DAAD from funding certain items in the fee structure or if items that are included in the fees are supposed to be covered through the individual scholarship benefits. The DAAD will transfer the fees directly to the host institution.

PAYMENT OF SCHOLARSHIP FUNDS

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The DAAD will endeavour to transfer/pay out the first monthly payment as quickly as possible after your arrival /after the beginning of your scholarship. Processing the first transfer of funds may take some time, especially if you are only able to set up your bank account after your arrival in your destination country. To cover the costs which arise before you receive your first scholarship payment, we recommend that you bring a financial reserve with you.

Payments cannot be made in advance/ prior of the scholarship start date and the commencement of studies at the host institution. Furthermore, no additional benefits other than those listed in this call for applications, such as benefits for family members, can be made.

Please note that the travel allowance for In-Region scholarship holders will only be transferred along with the first scholarship rate, i.e. after the arrival in the host country.

The scholarship funds will be paid directly to the scholarship holder's bank account. Further details will be communicated after admission to the scholarship programme in the Letter of Award.

ADDITIONAL BENEFITS

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DAAD In-Region scholarship holders in the framework of **research- and course work-based Master programmes** are also

- a) encouraged to apply for a **short-term research stay in Germany** for 3 up to 6 months.

Please note:

- **The short-term research stay in Germany should preferably be communicated in the application for the regular scholarship** and can only be awarded if the necessary financial means are available.
- If you would like to apply, please note that the funding period for a short-term research stay in Germany is part of the In-Country/In-Region programme and the regular study period of the programme may not be exceeded by the short-term research stay in Germany. It must be included in the regular study period of the In-Country/In-Region programme. Further information will be provided upon request via the DAAD Portal after you have received your In-Country/In-Region scholarship.

The short-term research scholarship includes:

- a monthly scholarship payment for living costs
- health/accident/personal liability insurance
- a flat-rate travel allowance

DAAD In-Country/In-Region scholarship holders are also

- b) invited to apply for different Summer Schools in Germany (four weeks)
- c) invited to participate in further training possibilities such as E-Resources and/or soft Skill trainings.

Further details regarding additional benefits and the corresponding application processes will be provided after admission to the scholarship programme.

**APPLICATION AND
SELECTION
PROCEDURE FOR A
MASTER'S DEGREE**

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As a first step, all applicants must submit a complete application for the programme via the DAAD Portal. This is a standard uploading area for all programme applications and some documents may not be mandatory for your application. Please refer to your programme call to check which documents are required.

Please be aware of the DAAD's application deadline as well as the University of Cape Town's deadline.

The application process for DAAD scholarships contains the following steps:

1. Register on the portal:
https://portal.daad.de/sap/bc/bsp/sap/z_set_cookie/setcookie.htm?fund_ar=stv&id=57735262
2. Log in to the portal
3. Carefully read the instructions on how to apply in the portal

4. Submit your application via the portal by the deadline **April 09th, 2024**

Remember to check that your application is complete and meets the DAAD requirements before submitting! Otherwise, your application cannot be considered.

The DAAD will conduct a formal review of the applications received via the DAAD portal only, according to the DAAD criteria.

► **In addition to this first step, applicants must, at the same time/as a second step, apply for admission** at the University of Cape Town using the contact details and procedure prescribed by the institution. **The institution sets its own deadline for the admission process.** Please inform yourself in plenty of time about the application process at the host institution.

Please note: In some countries in Sub-Saharan Africa, a document from the Qualifications Authority must be submitted for admission to the universities (e.g., from SAQA in South Africa). The application for these documents can take a while and it is the applicant's responsibility to obtain the documents from the respective authorities in time.

In a final selection organized by the DAAD, applications that have met both the admission requirements at the host university (and the university's rank in the pre-selection) and the DAAD's formal criteria are evaluated by an independent selection committee (international university teachers and experts from German and foreign universities as well as alumni). The independent selection committee evaluates the applications based on the submitted documents, taking into consideration the pre-selection ranking of the institution. Areas evaluated include academic performance and quality, extracurricular activities, motivation, and relevance of the research topic (if applicable).

The DAAD reserves the right of final selection.

Please note that all short-listed applicants may be asked to participate in a multi-wave monitoring survey to gather data on different academic and career development aspects. Participation is voluntary.

APPLICATION DOCUMENTS TO BE UPLOADED TO THE DAAD PORTAL

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Mandatory documents for the DAAD scholarship application to be submitted and uploaded to the DAAD portal (in either English or German):

- DAAD online application form (available on the DAAD portal under Application → Fill in Form) duly filled in and submitted according to the outlined deadline. [Important information](#) as regards Question 7 in the application form: If you cannot find your university/institution in the

drop-down menu, please click on 'other institution', and enter it manually.

- A full curriculum vitae in tabular form, signed (if possible)
- A list of publications (if applicable)
- One recent recommendation letter from and **signed** by a university teacher (which provides information about your qualifications). Please read the instructions provided on the tab 'General Information on the Application via DAAD Portal/This is What You Have To Do'.
- Letter of admission from the host university (this can be subsequently submitted before the scholarship begins if it is not available at the time of application).
- Certified copies of university degree certificates including transcripts (if available, including a grading scale for the final university degree and if available, information on the recognition of the university degree certificates in the host country) to be uploaded under "university degree certificated" in the DAAD portal.
- Letter of motivation (1-2 pages with a personal, social motivation as well as a motivation for the studies and a possible Master project. Please upload the letter of motivation under "study project/motivation" in the DAAD portal.
- Copy of your passport or, if not applicable, a copy of your National Identification Card
- If applicable, information on the UNHCR registration as refugee

Optional:

- Additional documents that might be relevant for your application (e.g. proof of internships, proof of employment).
- A semester schedule or/and timetable (if applicable: mentioning the planned research stay in Germany, see "Additional benefits")

Your application is only valid if you submit all the required documents to the DAAD portal on time. Incomplete applications cannot be considered. You are responsible for ensuring that your applications are complete. **If you do not have documents such as letter of admission at the time of application, please mention and explain this at an appropriate place in the application.**

Please note that the scholarship only becomes effective when:

→ the Admission Letter (this can be subsequently submitted before the scholarship begins if it is not available before) from the university has been issued.

AND

→ once a proof of arrival (e.g., airline ticket, letter from supervisor or coordinator, admission test) has been submitted to show that you are on site at the host university to begin your studies. This must be submitted via the DAAD portal as soon as possible and is part of a complete application (this can also be subsequently submitted before the scholarship begins if it is not available before).

**GENERAL
INFORMATION ON
THE APPLICATION
VIA THE DAAD
PORTAL/THIS IS
WHAT YOU HAVE
TO DO**

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Applications must be submitted via the DAAD portal:
https://portal.daad.de/sap/bc/bsp/sap/z_set_cookie/setcookie.htm?fund_ar=stv&id=57735262



Scan paper documents and save in PDF format. Please note that you can only upload PDF files to the portal.

Deadline: April 09th, 2024

Applications submitted through other channels or to other authorities will not be considered.

The DAAD portal closes at 24.00 hours. Central European Time (CET or CEST) on the last (deadline) application day.

Request Recommendation Form:

Please note that this form of a **Letter of Recommendation** will be the only one which will be accepted by the DAAD.

You can generate the recommendation form in the DAAD Portal as a writable PDF under '**Request reference form**'. Please send it to your university teacher and ask him or her to complete the form in full. Once they have sent it back, please **upload it in the portal under 'Letter of Recommendation'**.

Please note: The form for completion by a university teacher can only be generated during the application period.

If you have any technical questions or problems, please do not hesitate to contact the DAAD technical Portal Hotline under: +49 (0228) 882-8888 or via e-mail at portal@daad.de, open every weekday from 9.00 am until 12.00 pm (CET or CEST).

Please consider the availability of the hotline as well as possible processing times of your request when you are planning your application.

**INFORMATION
SESSION FOR
INTERESTED
APPLICANTS**

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The DAAD plans to offer a **virtual information session** for interested applicants on **18 March 2024 at 13.00 pm** (Central European Time (CET)). If you are interested in the information session, please:

[Click here to join the meeting](#)



**CONTACT AND
COUNSELLING**

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Enquiries related to the DAAD Scholarship

DAAD Contact Person: Ms Hellen Sahlmann

E-Mail: sahlmann@daad.de

Website: <https://www.daad.de/incountry-inregion>

Enquiries related to the general admission and the study programme at the University of Cape Town

Contact Person: Dr. Anna Selmeczi

E-Mail: anna.selmeczi@uct.ac.za

Website: [MPhil in Southern Urbanism - African Centre for Cities](#)

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