



Helmut-Schmidt-Programme (Master's Scholarships for Public Policy and Good Governance) Frequently asked questions (FAQs)

1. GENERAL QUESTIONS

Can I apply for a scholarship in the Helmut-Schmidt-Programme (master's scholarship for Public Policy and Good Governance) at any university in Germany?

No. Currently, the scholarship is offered for the seven master's courses listed in our [announcement](#).

Currently, I do not live in my home country. Am I eligible to apply for the scholarship?

If you live in a developing or emerging country, you can apply (see "list of countries"). Applicants who have resided in a country that is not included in the DAC list of developing and emerging countries for more than 15 months at the time of the application deadline (31 July) are not eligible.

I already live in Germany, can I apply?

If you have lived in Germany for less than 15 months at the time of the application deadline (31 July), you are entitled to apply for a scholarship in the Helmut-Schmidt-Programme.

Is there an age limit?

No. However, your last university degree should not date back more than six years when applying for a scholarship in the Helmut-Schmidt-Programme (date of issue not before 1 January 2017).

2. FORMAL REQUIREMENTS

I hold a 3-year bachelor's degree. Can I apply for the master's courses within the Helmut-Schmidt-Programme?

The Helmut Schmidt Programme involves one-year and two-year master's courses, each with different formal and academic entry requirements. Please clarify with the master's course(s) of your choice whether you can be formally admitted to the master's course and whether you are compatible with the academic knowledge you have acquired so far.

I will finish my studies after the application deadline. Am I eligible to apply?

No. Since you will not graduate until 31 July 2023, it will not be possible to admit you to the application round in the Helmut-Schmidt-Programme for 2024. Please apply next year.

I have completed my studies but have not yet received my degree certificate. Can I apply?

Yes. If your official degree certificate is not available yet, please provide a confirmation from your university.

I did not graduate with an above-average result. Am I eligible to apply?

No. A degree completed with above-average grades (upper third) is an essential application criterion for all DAAD programmes.

I do not have any relevant practical experience yet. Am I eligible to apply?

No. Practical experience relevant to the goals of the Helmut-Schmidt-Programme (work experience, internships, volunteering or work for charities or NGOs) is an essential requirement for the



application. Each master's course has different requirements for practical skills. Please contact the universities of your choice or check their websites for detailed information.

I already hold a master's degree. Can I apply for another master's degree?

Candidates who have already completed a master's course must make a well-argued case as to why they should be funded for another postgraduate degree. Please explain why you would like to study for this particular second master's course and how it expands on the one you hold already.

3. LANGUAGE SKILLS

I neither speak, write nor understand German. Am I eligible to apply?

Yes, you can apply for a scholarship because the master's courses participating in our programme are mainly taught in English. An up to 6 months language course in Germany before the start of studies is a mandatory part of the DAAD scholarship.

What is the expected English language level?

Every master's course has different language proficiency requirements. Please check their websites for detailed information or contact the universities of your choice, if in doubt.

I have completed my undergraduate studies in English. Do I still have to submit a TOEFL / IELTS certificate?

If English was the language of instruction at your university, please check the websites of the master's courses of your choice and check if a TOEFL / IELTS certificate is needed.

4. APPLICATION

What is the application deadline?

The application deadline is 31 July each year (application opens 1 June).

To whom do I send my application?

Please send your application to a maximum of two of the seven master's courses listed in the announcement.

Can I send applications to all of the seven master's courses?

No. Please fill in the application form "Application for Research Grant and Study Scholarships", choose "Other programmes". In the form, indicate your priority or priorities (a maximum of two master's courses). Please send this application form together with the relevant documents to the master's course(s) of your choice.

What should the letter of motivation include?

It must give a convincing explanation of your academic, practical, professional and personal reasons for applying to this master's course in Germany. Please also address how your motivation relates to the goals of the Helmut-Schmidt-Programme.

What do I have to consider if I apply for two master's courses?

Please write a single letter of motivation and provide it to both courses you are applying for. Please rank the two master's courses in order of preference, i.e. why your first choice of master's course is



your first choice, why your second choice is your second choice. For each choice of course please provide clear reasons why you think it will advance you academically and professionally.

Please note that your application cannot be accepted if you ignore this regulation. Please also check the application procedure of the different master's courses on the universities' websites.

Which documents do I have to submit?

The necessary documents are:

- a ticked off checklist and list of criteria, signed by hand (do not insert a scanned signature), indicating place and date
- the DAAD application form "Application for Research Grant and Study Scholarships". Please type your answers or make sure they are clearly legible
- a single letter of motivation, even when applying for two master's courses including a precise account of your academic, professional and personal reasons for wishing to participate in the programme, as well as a detailed explanation of your choice and ranking of master's course(s). The letter may be up to two pages long.
- a reverse chronological gap-free curriculum vitae (format: [europass](#)) with exact information on your studies and practical experience, including the date of issue
- copies of your university degree certificates (certified translation if necessary). Please make sure that these are clearly legible.
- a copy of your transcript of records incl. an explanation of the grading system (certified translation if necessary). Please make sure that these are clearly legible.
- confirmation of current and other relevant professional experience or internships, political activities and/or service to your community (on headed paper, including an original (not scanned) or code certified digital signature, the date of issue and a stamp). If necessary, please provide a certified translation.
- proof of English language skills
- a current written reference from your current employer or from a university lecturer if you are a student at present (on headed paper, including an original (not scanned) or code certified digital signature, the date of issue and a stamp)

5. MISCELLANEOUS

Will I have to pay tuition fees?

No. All scholarship holders in the Helmut-Schmidt-Programme (Master's Scholarships for Public Policy and Good Governance) are exempt from tuition fees. However, a registration fee must be paid for each semester.

Where does the language course take place?

The preceding German language course takes place in Germany, usually lasting up to 6 months. Participation is mandatory.

What is covered by the scholarship?

The DAAD pays a monthly instalment of 934 EUR. Special conditions apply for an online semester of the master's course "Social Protection" with a sur-place-rate of 500 EUR (see details under "Current Announcement"). The DAAD also pays a study and research subsidy of 460 EUR each year and an appropriate travel allowance as well as a rent subsidy and / or allowance for spouses and / or



children as applicable. Health insurance, accident and liability insurance in Germany are also covered by the scholarship.

I would like to bring my wife / husband and children to Germany. Can they join me?

It is possible for the duration of your master's course. After your language course, you can apply for a family / child subsidy with the beginning of your studies at your host university (September or October 2024).

If you have further questions concerning the master's courses, please contact the representatives of the master's courses of your choice. The contact details are listed in the "Current Announcement".