



FAQs: DAAD In-Country/In-Region Programme:

Call for applications

- for academic institutions/networks interested in participating as host institution in the programme -

1. What criteria should a (post)graduate program meet to fit the program goals?

(Post)graduate programs to be selected should

- ... have an excellent academic quality and expertise
- ... have good application and graduation rates (from multiple cohorts)
- ... have an accreditation (preferably on program level)
- ... have graduated at least the first student intake successfully.
- ... have a strong linkage to national/regional development plans
- ... have a strong linkage to the Sustainable Development Goals (SDG)
- ... have a good supervision ratio (especially for PhD students)
- ... have a convincing composition of academic staff
- ... have a convincing support concept - especially for regional students.
- ... have a convincing marketing concept – especially to attract regional students, women and underprivileged groups
- ... be run mainly in the host institution's network and/or country for at least 75% of the entire study period;

And preferably should

- ...have experience with international or regional collaborations (e.g. in DAAD funded projects) and with regional and international students.
- ... follow the further career paths of their alumni, be able to provide information about them, and also be supported by alumni.
- ...be in English. Other languages are not excluded in principle. Please note, however, that scholarship applications (including all related documents) must be submitted to the DAAD in English or German.

2. Are there any program types that are not eligible for funding?

Part-time programmes, specialization courses or professional and further training programmes that do not lead to an award of a Master or PhD degree cannot be funded.

Online or Blended-Learning programmes are not generally excluded, but intensive consultation prior to application or submission of the expression of interest is highly recommended.

3. What if no accreditation system is established in one of the eligible countries?

The applying institution and its (post)graduate programmes should correspond to the higher education accreditation standards of the respective country (or – in case no accreditation system is established – meet the national/regional quality standards and requirements set by HE Commissions or National Qualification Frameworks etc.) and have graduated at least the first student intake successfully.

4. From which countries are applications eligible?

Eligible countries in Southern Africa: *Angola, Botswana, Comoros, Eswatini, Lesotho, Madagascar, Malawi, Mauritius, Mozambique, Namibia, Seychellean, South Africa, Zambia, Zimbabwe.*

The transfer of scholarship payments to some countries is highly challenging. Universities from these countries are not generally excluded from applying.

However, the DAAD cannot guarantee that scholarship payments will be possible (for the entire scholarship period). If students in these countries will be selected for funding, this risk will be communicated to them prior to the start of the scholarship. In addition, the security situation must also be taken into account when making funding decisions.

5. However, the DAAD cannot guarantee that scholarship payments will be possible (for the entire scholarship period). If students in these countries will be selected for funding, this risk will be communicated to them prior to the start of the scholarship. In addition, the security situation must also be taken into account when making funding decisions. Why can South African institutions only apply for In-Region scholarships?

In-Country scholarships for South African nationals are allotted within the DAAD-NRF Joint Postgraduate Scholarship Programme, which is also part of the DAAD In-Country/In-Region programme. Hence, no additional quota of scholarships for South African scholarship holders studying in their home country can be allotted through this programme tender.

Further information regarding the DAAD-NRF Joint Postgraduate Scholarship Programme:

The cooperation has started in 2010 and aims at providing scholarships for the best students from South Africa as well as promoting academic work in the region. In cooperation with the NRF, DAAD was able to establish a scholarship programme that contributes to the growing demand for higher education and training in South Africa.

6. Is there a maximum number of scholarships we can apply for?

After being successfully admitted to the programme, the host institution receives a quota of scholarships each intake (subject to availability of sufficient budgetary resources). The quota depends on the number of placements offered by the respective institution, the overall number of applicants, and available financial resources. This means that as a partner institution you are not applying for a specific number, but you should note in the application how many scholarship holders can be supervised in the corresponding programme. The actual number of scholarships assigned will then depend on

several factors (see above). In the past, institutions were attributed approx. 3 to 15 DAAD scholarships per intake. Please bear in mind that programmes should attract their own applicants; the DAAD cannot grant a full intake.

7. How many scholarships will be distributed among successful institutions in total?

The actual number will depend on the number of places offered by institutions, the number of applicants and available funds. In 2021, the total number of DAAD scholarships in the In-Country/In-Region Scholarship Programme offered to institutions all over Sub-Saharan Africa was approximately 300 new scholarships.

8. What are the DAAD rates for individual scholarships, and what does a scholarship consist of?

The value of the monthly stipends (covering the cost of living including accommodation) depends on the respective DAAD country rates for national / international Master students and national / international doctoral students.

The monthly scholarship rates are based on the rates of national scholarship providers in the host countries and are additionally coordinated with the local German embassies. The monthly rates for all countries are currently being reviewed and further developed. The amount of the rates valid until the adjustment can be found in the currently published Call for Scholarship Applications in the [DAAD scholarship database](#).

In addition to the monthly stipend, funding is available for:

- study and research allowance (annually): MA 460 EUR, PhD 920 EUR
- printing allowance (once at the end): MA 400 EUR, PhD 800 EUR
- travel allowance only for In-Regions: amount depends on the distance
- health insurance only for In-Regions
- regular university/network fees
- *optional*: research stays in Germany for up to 6 months (upon application)
- *optional*: participation in summer schools in Germany (upon application)
- *optional*: skill trainings (upon application)

The different kinds of financial support within the In-Country/In-Region programme that are listed above reflect the options available as of 2022. They are subject to alterations that might possibly be made.

9. Does the DAAD cover all fees that are noted in the official fee structure of a university/network?

In some cases, not all fees and costs that are mentioned in the official fee structure of the host institution can be covered by DAAD in full, e.g. if the agreement with the funding organization prevents DAAD from funding certain items in the fee structure or if items that are included in the fees are supposed to be covered through the individual scholarship benefits. For instance, as an example, the DAAD generally does

not cover the following fee items: application fee, settling-in fee, amenity fee, caution money, activity fee, laundry fee, social life fee etc. Fee items such as supervision fee, research or lab fee must be examined as individual cases. It depends on how these expenses relate to the purpose of the tuition fees or whether they are to be paid by the scholarship holders through the study and research allowance.

The applying institution must provide the official fee structure of the requested university/institute/network fees (with university seal) and needs to verify that these fees are the regular ones being demanded from all students. It will not be possible to ask for extra fees from DAAD scholars which will not be charged from regular students. Additional explanation how the fees are used and distributed need to be handed in.

10. Are there other funding opportunities for partner institutions beyond the individual scholarship benefits mentioned above?

Participating host institutions are usually offered the following services during the affiliation period:

- a) Seminars and workshops for coordinators (on marketing or/and monitoring);
- b) Online training for PhD supervisors and
- c) Networking events.

11. For how long are the scholarships awarded?

Scholarships are initially granted for one year and can be extended to a maximum of the regular period of study upon receipt of an application for extension (to be handed in by the scholarship holder). Scholars must demonstrate satisfactory progress before an extension is granted.

The regular period of study taken as a basis depends on the binding information provided by the host institution as part of the institutional application process. This information must be confirmed by official documents of the university (e.g. academic calendar and the official study plan).

It must be clear from the documents whether, for example in the case of a PhD programs, the proposal must already be available when the student applies for the study programme (in this case a detailed and comprehensive proposal is necessary for the assessment. Concept notes will not be accepted) or whether this must be prepared in the first year of study at the Institution (in this case, as the host university only requires a concept note at the time of the application, please note that detailed and comprehensive documents are necessary for the assessment).

Please note that if the proposal is prepared in the first year of study, it will be counted to the regular study period.

12. Can applications be submitted for coursework-based and research-based programmes?

13. Yes, this is possible. It must be clearly described in your application and documents what kind of study program it is and what the study process of the program is. We are an institution/network with

several postgraduate programmes/schools/departments/ faculties with the capacity to host DAAD scholars. Can we apply for scholarships for all these entities?

Your institution may apply for scholarships for several postgraduate programmes / entities to host DAAD scholars. However, you should ensure that you only include those programmes / entities into your application which fully meet the DAAD selection criteria.

The offered Master and PhD programmes need to focus on subject areas with strong relevance to national and/or regional development plans with a clear and strong linkage between the Sustainable Development Goals (SDGs) and the content/focus of the programme and/or the future employment fields of the graduates (including the applied social sciences, environmental and other special areas of law but excluding the fine arts). The humanities might be considered in exceptional cases only if the aforementioned conditions are met. DAAD aims to promote a diverse and broad range of studies through the scholarship programme from different providers in as many countries as possible.

Please note that no more than four (post)graduate degree tracks per department can be mentioned in the application form. If different departments of the same institution would like to apply, they should submit separate applications. **No more than three applications per institution should be submitted.** If more than three departments of an institution wish to apply, an internal university decision must take place beforehand.

14. Can / Should we (re-)apply if our institution previously participated as host institution in the In-Country/In-Region Scholarships Programme?

Yes, institutions which previously participated in this programme are encouraged to apply for renewed admission. In line with DAAD's quality assurance standards, applications of institutions who have previously been funded will be reviewed along the same criteria as other applications by an independent selection committee. Additionally, the selection committee might also evaluate the performance in the past affiliate period in terms of number of applicants, number of graduates, submission of monitoring reports etc.

15. Can we apply if our institution already receives / received other DAAD funding?

Yes, institutions which already receive/d other DAAD funding may also apply for participation as a host institution within this programme. However, expenses due to duplicate funding (multiple funding of the same purpose / multiple funding of the same scholarship holder) are not eligible.

16. How can we apply as a network with network members in different countries?

Within this Call for Applications, you may apply for scholarships eligible for applicants from all over Sub-Saharan Africa wishing to study at one of your member institutions. Networks are asked to provide detailed information on all member institutions where scholarship holders will be registered, admitted and awarded the degree. Applying networks need to define and provide detailed information on all member institutions where scholarship holders will be registered, admitted and awarded the degree.

Programmes should be run mainly in the host institution's network and/or country for **at least 75%** of the entire study period. In the case of a network application, all potential host locations for scholarship holder must be included in the application. Member institutions that are not named in the application cannot be selected as the scholarship holders' target university.

17. How will the financial administration of the scholarships work?

The participation as host institution in the programme will generally take the form of an affiliate agreement between the DAAD and the host institution. The affiliate agreement lists the binding specifications and mandatory procedures regarding, among others, the monitoring of the programme, the execution of the pre-selection of the scholarship holders and the financial administration. The scholarship funding in EUR (monthly stipend covering the cost of living including accommodation, a study and research allowance, a travel allowance (only for In-Region scholarship holders), health insurance (only for In-Region scholarship holders)) is generally paid directly to the scholarship holder. The regular university/institute/network fees are paid directly to the host institution on basis of the above-mentioned affiliate agreement.

18. After admission, do we have to reapply for participation each year?

Upon admission, DAAD will offer your institution scholarships for intakes for the upcoming 3 years (2024-2026).

19. What are the requirements for individual scholarship candidates?

Detailed application requirements for individual scholarship candidates will be defined in the Call for Scholarship Applications provided by DAAD. As for general requirements:

Applicants

- have successfully completed generally a three-year university degree (Master candidates) or a two-year university degree (doctoral candidates) with above average results (at least: Second Class/Upper Division or equivalent, if applicable)
- clearly show motivation and strong commitment
- have thorough knowledge of the language of instruction
- have generally completed their last university degree not more than 6 years ago at the time of application
- must be nationals or permanent resident of a Sub-Saharan African country
- should generally be a) staff member of a public university, b) candidate considered for teaching or research staff recruitment, c) from the public sector and/or d) Alumni of the DAFI-programme.

Female applicants and candidates from less privileged regions or groups are especially encouraged to participate in the programme.

20. Do scholarship candidates have to be staff members at a higher education institution?

DAAD does not expect Master candidates to be staff members at a higher education institution. However, doctoral candidates should be staff members or at least be considered for future teaching/research staff recruitment at your institution or, if applicable, their home institution.

21. How will individual scholarship candidates be selected?

The selection of scholarship holders will follow a two-step procedure. Applicants must apply for the scholarship via the DAAD portal. Parallel to this process, applicants must at the same time apply for admission at the respective Institution/University/Network using the contacts and the method that is prescribed by the institution/University/Network. The final selection will take place after the pre-selection of the DAAD and thereafter host institutions: DAAD will conduct a formal examination of the applications received via the DAAD portal according to DAAD criteria. Only the list of applicants who meet the DAAD application requirements will be availed to the Institution/University/ for the next step. The host institution will screen, pre-select and short-list applicants. A complete list of all the applicants and a pre-selection report and lists showing the participants of the pre-selection and explaining the criteria employed, must be submitted to the DAAD. The templates provided by DAAD for documentation of the pre-selection process are mandatory. The pre-selected applicants are then evaluated by an independent reviewer. The final selection of scholarship holders will be carried out by an independent selection committee.

22. Does the DAAD follow an equal opportunity and inclusive selection approach of scholarship holders?

Female applicants and candidates from less privileged regions or groups are especially encouraged to participate in the scholarship programme. Partner institutions are expected to explicitly include and consider this target group in marketing efforts and the pre-selection process. They should demonstrate a transparent selection process and implement measures to enhance participation of women, people with disabilities, and candidates from underprivileged social or regional backgrounds (e.g. refugees / internally displaced persons / returnees; persons from ethnic and religious minorities; persons from a socially and/or economically disadvantaged background, persons with chronic illness or disabilities, persons from rural areas and/or Least Developed countries etc.).

This data is requested by the DAAD as part of the application process in the form of a free space. Here, applicants can decide for themselves which information they would like to provide and which not. In addition, the required motivation letter offers the opportunity to point out any life circumstances and disadvantages.

23. How many individual scholarship candidates should we nominate on the shortlist?

The number of candidates to be shortlisted will depend on the quota of scholarships for your institution. You are requested to shortlist thrice as many candidates as scholarships are available (i.e., if your institution receives a quota of 10 scholarships, you should shortlist 30 candidates). It is highly important that only those candidates are pre-selected who also meet the admission criteria of the partner institution.

24. Can we shortlist individual scholarship candidates who do not wish to study at our institution, but at another host institution?

No, you should only shortlist candidates who wish to study at your institution. In case a candidate wishes to study at another host institution, he / she should directly apply through that institution (provided that the other institution is also part of the DAAD In-Country/In-Region Programme).

25. Can we shortlist external candidates who are staff members at other higher education institutions?

Yes, you are strongly encouraged to include external candidates in your shortlist who wish to study at your institution as a measure of staff development at their home institution. The number of In-Region scholarships needs to be higher than the amount of In-Country scholarships.* Programme objectives are staff development, regional mobility and capacity building in higher education.

26. What are the obligations for the host institution if selected?

Obligations of the host institution include, for example, the following:

- The host institution publishes and distributes the official DAAD call for applications.
- The host institution pre-selects applicants based on the formal admissible applications submitted to DAAD. All pre-selected applicants must be admitted to the program.
- The host university is obligated to admit all pre-selected candidates who receive a scholarship.
- The host university undertakes to submit an annually report accompanied by a results-oriented monitoring on a DAAD monitoring tool in due time every year.
- The coordinator is available to DAAD in case of queries and has an overview of the scholarship holders.
- The coordinator is obliged to inform DAAD in case of changes in the general course of studies (strike, etc.) or changes in the fee structure.
- The coordinator agrees to request DAAD to pay the fees for the scholarship holders present according to the agreed agreement on the base of the claim for fees.
- The host institution has to inform DAAD about longer absences/interruptions/dropouts of scholarship holders.
- The host institution shall inform DAAD immediately of any duplicate funding or rejection of scholarships.
- If necessary, the host institution shall provide DAAD with up-to-date contact details of all scholarship holders/graduates.
- DAAD must be informed immediately of any change in the contact person at the university.

In case of further questions, please contact us using the contact details in the Call for applications:

icir@daad.de

*Please note that institutions from South Africa can only apply for In-Region scholarships