

<p style="text-align: center;"><b>Checklist – Application Documents</b> <b>Postdoctoral Researchers International Mobility Experience (PRIME)</b></p>
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**Documents to be uploaded to the DAAD Portal (make sure to reduce file sizes):**

- Application form
- CV
- Career plan / motivation letter
- Short summary of the research project (including **working title** and **keywords**)
- Detailed research proposal
- Time schedule
- Binding declaration German host university (form 1)
- Invitation letter German host (form 2)
- Invitation letter foreign host
- Degree certificates
  - Master (or equivalent) **with transcripts of records** (marksheets)
  - PhD with transcripts of records (if available)
    - If PhD not yet completed, statement from PhD supervisor on expected time of completion
- Publication list
- List of the most important publications (min.1, max. 3) with reasons for their selection
- Short summary of the doctoral thesis
- Ethics issues checklist (form 3)
- Language certificates (if applicable)
- Reference letter requested (will be sent by post)

Do not upload documents we don't need (e.g., certificates for reviews, conferences, sports awards). You can list these activities on your CV.

I have taken note of the call for applications and the programme FAQs. I am aware that only complete applications will be processed. Applications that are incomplete or non-compliant with the programme regulations will not enter the review process.

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Place/Date

Signature of Applicant